

AFRICAN UNION

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Ref: HRMD/RU/NV/41.25

### Note Verbale

The African Union Commission presents its compliments to the Ministry of Foreign Affairs of the Federal Democratic Republic of Ethiopia and all Permanent Representatives of the AU Member States in Addis Ababa and has the honor to draw their kind attention on the Executive Council Decision ref: Ext/EX.CL/Dec.1(XX) taken at its 20<sup>th</sup> Extraordinary Session held in Addis Ababa, Ethiopia, on 14-15 November 2018.

In its paragraph 27, the above Executive Council Decision provides as follows:

*“27. REQUESTS the Commission to properly advertise and disseminate information on vacant positions and inform Member States of the same, to circulate amongst their citizens. In case of absence of applications from the least and under-represented countries, the Commission is requested to ask Member States of the mentioned category, to propose qualified candidates to compete in the recruitment process and to appoint from this category (least and underrepresented countries)”*

The Commission forwards therefore to the Member States the vacant positions advertised on the African Union career website <http://careers.au.int>.

The Commission of the African Union avails itself of this opportunity to renew to the Ministry of Foreign Affairs of the Federal Democratic Republic of Ethiopia and all Permanent Representatives of the AU Member States in Addis Ababa the assurances of its highest consideration.

Addis Ababa, June 20, 2025

To:


- Ministry of Foreign Affairs of the Federal Democratic Republic of Ethiopia
- All Permanent Representatives of the AU Member States in Addis Ababa

Encl. : Vacant positions advertised on the AU career page

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#	Position	Department/ Directorate/Organs	Grade	Type of Contract	Duty Station	Deadline
1	Head of Continental Logistics Base	AUC	P6	Regular	Douala, Cameroon	July 2, 2025
2	Project Coordinator	AUC	P4	Fixed Term	Addis Ababa, Ethiopia	July 11, 2025
3	Trade Specialist	AUC	P3	Fixed Term	Addis Ababa, Ethiopia	July 11, 2025
4	Policy Specialist	AUC	P3	Fixed Term	Addis Ababa, Ethiopia	July 11, 2025
5	Senior Energy Policy and Regulatory Expert (I&E)	AUC	P3	Fixed Term	Addis Ababa, Ethiopia	July 11, 2025
6	Climate Smart Agriculture Specialist	AUC	P2	Fixed Term	Addis Ababa, Ethiopia	July 11, 2025
7	Knowledge Management and Communications	AUC	P2	Fixed Term	Addis Ababa, Ethiopia	July 11, 2025
8	Monitoring and Evaluation Officer	AUC	P2	Fixed Term	Addis Ababa, Ethiopia	July 11, 2025
9	Finance Officer	AUC	P2	Fixed Term	Addis Ababa, Ethiopia	July 11, 2025
10	Procurement Officer	AUC	P2	Fixed Term	Addis Ababa, Ethiopia	July 11, 2025
11	Project Assistant	AUC	GSA5	Fixed Term	Addis Ababa, Ethiopia	July 11, 2025
12	Warehouse Assistant	AfCDC	GSA5	Fixed Term	Addis Ababa, Ethiopia	July 4, 2025
13	AVoHC Kofi Annan Scholars Program - HRIS Expert	AfCDC	Fellow	Volunteer	Various duty stations	July 4, 2025
14	AVoHC Kofi Annan Scholars Program - Procurement Specialist	AfCDC	Fellow	Volunteer	Various duty stations	July 3, 2025

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15	AVoHC Kofi Annan Scholars Program - Financial Specialist	AfCDC	Fellow	Volunteer	Various duty stations	June 30, 2025
16	AVoHC Kofi Annan Scholars Program – Resource Mobilization Expert	AfCDC	Fellow	Volunteer	Various duty stations	July 10, 2025
17	AVoHC Kofi Annan Scholars Program – Accreditation and Standards Specialist	AfCDC	Fellow	Volunteer	Various duty stations	July 10, 2025
18	AVoHC Kofi Annan Scholars Program – Strategy Development Expert	AfCDC	Fellow	Volunteer	Various duty stations	July 10, 2025
19	Internship Program	Various Departments	-	Internship	Addis Ababa, Ethiopia	December 31, 2025

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