

- ❖ The firm's experience in **Biometrics System Development and implementation** in public/private sector, if available, where it has been involved in development and implementation of biometrics systems, and provision of services and any relevant and recent analysis or report.
- ❖ Details of major works/projects completed in public/private sector during the last five years. The list must include a brief description of the project relevant to the assignment;
- ❖ A capacity statement on available IT equipment (software/hardware) requirement for evaluation process.
- ❖ List of key permanent professional staff including detailed CVs of core team for the assignment, showing qualification and experience including the projects on which they have worked; their role in the project and duration of their engagement with the project, and the name of a contact person for identification purposes.
- ❖ Proof of registration, income tax and sales tax.

#### **6. DURATION OF ASSIGNMENT:**

The duration for this assignment is Six (6) months and based on the achievement of specific milestone predetermined by the project team. The work schedule will be determined by the project team and the consultant for the duration of the assignment. The duty station shall be Civil Service Agency – Monrovia, Liberia. However, a portion of this assignment could be undertaken away from the CSA or Monrovia.

#### **7. Selection Criteria:**

The consultant shall be selected based on the **Consultants' Qualification Selection, (CQS)**, method of the World Bank's consultant selection guidelines. Main criteria for the selection will be relevant work experience and qualifications of core Personnel for the Assignment.

Interested Consultants may obtain further information at the address below during office hours from 09:00 and 17:00hours, Mondays to Fridays.

Expressions of interest must be delivered in a written form clearly marked: **"Biometrics Consulting Firm to Develop Customized Biometric Time and Attendance and Deployed To 29 Macs"**, at the address below in person or by mail (or by email) on or before **Wednesday, January 13, 2016, at 16:00hours**.



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