

achievements and issues and lessons learnt. The final updated analyzed and reviewed Project Work Plan shall be an annex of this report. The draft report must be submitted for comments from the Client.

- d. Final Report: The final report must incorporate comments from the Client.

5. QUALIFICATIONS REQUIRED (With Evidence to substantiate that):

a) Team Leader

- Master's Degree in Information Communications Technology, Management Information Systems, Biometrics and Identity Management, Public Administration, Public Sector Management and Reform, Project Management or related field to the above with bias in IT;
- Must have a minimum of ten (10) years relevant work experience;
- Must have experience in strategic planning, systems analysis and design, monitoring/evaluation, CSA reform initiatives and other reform programs, especially related to the public sector;
- Must demonstrate practical and relevant experience dealing with difficult governance issues and other stakeholders participatory processes XC

b.) Key Staff (Minimum two personnel)

- Master's Degree in Information Communications Technology, Management Information Systems, Biometrics and Identity Management, Public Administration, Public Sector Management and Reform, Project Management or related field to the above with bias in IT;
- He/she must have a minimum of Seven (7) years relevant work experience;
- The consultant must have experience in strategic planning, systems analysis and design, monitoring/evaluation, CSA reform initiatives and other reform programs, especially related to the public sector;
- Must demonstrate practical and relevant experience dealing with difficult governance issues and other stakeholders participatory processes XC

Other Registration Requirements:

The interested firms should attach evidence of the following documents with their applications:

Documentary proof of valid legal entity of the firm i.e. Registration with Securities and Exchange Commission or Registrar of firms;

- ❖ Registration of firm/consortium with relevant professional body, if any;
- ❖ Audited Statements of Accounts for last 3 years;
- ❖ Undertaking that the firm has not been blacklisted or debarred by any government organization;